



Grand County Human Resource Office

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MEMO

TO: Grand County Employees
FROM: Colleen Reynolds
DATE: February 2, 2012
RE: Position Vacancy – Equipment Operator I (District 1 - Fraser)

Grand County Road and Bridge currently has an opening for a full time Equipment Operator I (District 1 – Fraser Shop). Requirements for this position include: Any combination of education and experience equivalent to graduation from high school and one year of related experience and/or training; One year certificate from technical school is desirable; Possession of valid Commercial Driver License is required. Please see attached class specification for more information.

This job is classified at Grade 19, and the salary is dependent upon experience. Please send completed applications and resumes to Grand County Human Resources, PO Box 264, Hot Sulphur Springs CO 80451, or email to creynolds@co.grand.co.us. For more information please call 970-725-3047.

Position will remain open until filled.

Equipment Operator I
Attachment

GRAND COUNTY, CO
Class Specification

Class Title: Equipment Operator I
Department: Road and Bridge
Reports To: District or Landfill Foreman, as assigned
FLSA Status: Non-Exempt
Prepared Date: January, 2001; 6/04; 5/06; January, 2007

GENERAL STATEMENT OF DUTIES:

At the entry level, operates a variety of heavy and light equipment in maintaining County roads and bridges for accessible public travel and operating at a sanitary landfill by performing the following duties.

DUTIES AND RESPONSIBILITIES include the following.

ESSENTIAL DUTIES ARE:

- Trains in the operation of heavy and light equipment and duties found in roads and bridges and landfills.
- Operates front-end loader for the purpose of loading trucks with sand and gravel, cleaning ditches, moving soil and waste, installing culvert and cattle guards, plowing snow, clearing snowslides, moving and restoring cover soil and performing a variety of hoisting and digging jobs; operates dozer and compactor.
- Operates snowplow truck for plowing snow and snow catches and widening roads; runs OSHKOSH to plow and sand roads.
- Learns to operate motor grader for grading gravel and dirt-surfaced roads, spreading materials, pulling ditches, and plowing snow; may learn to operate crusher.
- Operates dump trucks, belly-dump trailer, lowboy and tandem for hauling gravel, pipe, lumber, rocks and others.
- Operates roller for compaction of road surfaces.
- Operates water truck for dust control on construction projects.
- Drives pick-up trucks for checking road conditions, hauling light loads, parts pickup and other errands.
- Measures loads to determine volume entering the landfill; calculates and collects dumping fees; directs vehicles to dumping area.
- Examines waste for recyclable materials and directs sorting and recycling operations.
- Spreads and compacts waste and earth cover; re-vegetates disturbed areas; monitors grade to assure proper drainage and cover.
- Prepares records on activities and receipts from operations; answers compliance with regulations.
- Learns to operate and operates crane, dozer, loaders and back-hoes.
- Operates crack sealer equipment on asphalt roads.
- Performs preventive and general maintenance on all equipment at stated intervals which include greasing, changing oil and filters; checking battery and coolant levels, lights and tires; adjusting brakes; checking gear boxes and repairing and rotating tires, and washing vehicles.
- Builds/installs and repairs, bridges, fences and cattle guards.
- Performs manual labor task for clearing trees and other materials from roadway, patching asphalt roads, shoveling materials, and others.
- Makes, repairs, and installs road and landfill signs.
- Performs building construction work for special projects.
- Performs airport runway and lighting maintenance; may perform maintenance at County Fairgrounds.
- Performs other duties as assigned.

OTHER DUTIES: Other duties as assigned.

EQUIPMENT OPERATOR I (cont.)

SUPERVISORY RESPONSIBILITIES:

Normally none.

EDUCATION and/or EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and one year of related experience and/or training. One year certificate from technical school is desirable.

ABILITIES, SKILLS AND KNOWLEDGE:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.

Ability to communicate with the public on County projects and operation.

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.

Ability to deal with problems involving a few variables in standardized situations.

Ability to quickly learn to operate light and heavy equipment.

Some knowledge of heavy equipment operations.

Knowledge and experience in construction/structural work, record keeping, truck driving, asphalt and gravel road repair techniques, servicing and minor maintenance of vehicles and equipment, snow removal, landfill operation or similar functions.

Ability to establish and maintain effective working relationships with fellow employees, the public, supervisors and other County officials

SPECIAL REQUIREMENTS:

Possession of a valid Commercial Drivers License; to include Class B CDL with Tanker endorsement.

Ability to acquire flagging card, Hazardous Materials training, first-aid and CPR certification within six months of appointment.

PHYSICAL REQUIREMENTS:

Ability to use hands to finger, handle, or feel and talk and hear.

Ability to sit, reach with hands and arms, and taste or smell.

Ability to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl.

Ability to lift and/or move up to 10 to 25 pounds and occasionally lift and/or move 100 pounds.

Ability to use close vision, distance vision, color vision, peripheral vision, depth perception.

Ability to adjust focus.

WORK ENVIRONMENT:

The employee is regularly exposed to moving mechanical parts and outside weather conditions.

The employee is frequently exposed to fumes or airborne particles and vibration.

The employee is occasionally exposed to toxic or caustic chemicals and risk of electrical shock.

The noise level in the work environment is usually loud.

TRAVEL:

The employee may be required to travel infrequently with occasional trips to locations outside the County.

SPECIAL EQUIPMENT:

Hard hat, ear plugs, leather shoes, rain gear and heavy winter clothing.